

**Ed Foundation  
Board Meeting Agenda  
January 23, 2017  
Houston PD Center**

- I. Call to Order Bernie Ponzio
- II. New Officer Elections-Vote Bernie Ponzio
- A. President: Denise Clifton
- B. Vice President: Donna Grant
- C. Treasurer: Nancy Wooten
- D. Secretary(ies)
- III. Action Items
1. Approve minutes From Sept., November, March Denise Clifton
2. Approve Financial Reports
1. Investment Report - Clayton Fisher
2. Income Statement - Nancy Wooten
3. Spending/Investment Policy Revisited Denise Clifton
4. Pass Through Policy-Revisited Denise Clifton
- \*Legacy Pass thru passed in Sept
4. Scholarship Change Nancy Wooten
5. Bylaws Update Denise Clifton
- (Changes to Bylaws emailed out by Bernie Ponzio on 12/28/2016)
6. Lone Star Park-Marketing Materials/Donation Levels Bernie Ponzio
- I. Information Items:
1. Review 2016-2017 Plan of Work Denise Clifton
2. Mini grants (vote as needed) Denise/Bernie
3. New member nominations Nominating Board Member
4. QuickBooks Access Denise/Nancy
5. Goal Progress Updates:
- a) Fundraising/Marketing (LSP) Bernie Ponzio/Edward Lopez
- Goal for next meeting: LSP details/setup/meet there in spring (date)
- b) Foundation Policies and Procedures/Bylaws Denise Clifton
- Goal for next meeting:
- c) Grants Dr. Wicker
- Goal for next meeting:
- d) Scholarships Nancy Wooten
- Goal for next meeting:
- II. New Business:
- o Need to start on LSP sponsors and marketing!! Volunteers?
- o Community Awards attendance (ticket price \$65.00)
- Adjourn Denise Clifton

**Upcoming Events:**

- Next Foundation Exec. Board Meeting: March 6 (Outlaws 12:15)
- Next Ed Foundation Board meeting: March 20 (Houston 11:30)
- **May 5: Lone Star Park Race for Results**
- **Golf Tournament: October 20, 2017**

GPISD Education Foundation  
2016-2017 Board of Directors Sign in  
Meeting Date: 11/23/2017

Rachel Brown

Jorja Clemson

Karla Chandler

Denise Clifton

Alisha Crumley

Mal Earl

Reyes Flores

Angela Giessner

Donna Grant

Dr. Susan Hull

Debi Knoblock

Edward Lopez

Bernie Ponzio

Steve Pryor

Vivian Vance

Dr. Carolyn Wicker

Nancy Wooten

*J. Clemson*

*Denise L Clifton*

*ILL*

*MEETING*

*Mal Earl*

*Angela Giessner*

*MEETING*

*Edward Lopez*

*Bernie Ponzio*

*Steve Pryor*

*Dr. Carolyn Wicker*

*Nancy Wooten*

Other in attendance:

*Alex Sprinkles*

*Lorraine Morazzano*

*clayton fisher*

**Ed Foundation  
Board Meeting Agenda  
January 23, 2017  
Houston PD Center**

- I. Call to Order @ 11:41 AM Bernie Ponzio  
II. New Officer Elections-Vote Bernie Ponzio  
A. President: Denise Clifton  
B. Vice President: Donna Grant  
C. Treasurer: Nancy Wooten  
D. Secretary(ies) Angela Giessner

Motion: Carolyn Wicker to accept slate of Officers as presented  
Second: Reyes Flores  
Discussion: None  
Vote: Unanimous

- III. Action Items  
1. Approve minutes From Sept., November, March Denise Clifton  
See Attached:

Motion: Carolyn Wicker to accept the minutes as presented  
Second: Bernie Ponzio  
Discussion: None  
Vote: Unanimous

2. Approve Financial Reports  
1. Investment Report - Clayton Fisher

See Attached:

Motion: Carolyn Wicker to accept the Investment Report as presented  
Second: Jorja Clemson

Discussion: Dr Wicker asked if the EF should be using more of the Fixed Income for higher paying yields, Clayton discussed the risks of "chasing the yield" and recommended staying the course in a rising interest rate environment.

Vote: Yea - 9; Na - 0; Abstain - 1 (Denise Clifton)

2. Income Statement - Nancy Wooten

See Attached:

Motion: Carolyn Wicker to accept the Financial Statements as presented  
Second: Reyes Flores

Discussion: Appears that the 4<sup>th</sup> & 5<sup>th</sup> Grade Field Trips either have not been paid for or have been classified incorrectly. Bernie & Nancy agreed to research.

Vote: Yea - 9; Na - 0; Abstain - 1 (Denise Clifton)

3. Spending/Investment Policy Revisited

Denise Clifton

See Attached:

Motion: Steve Pryor to accept the Spending/Investment Policy with changes  
Second: Jorja Clemson  
Discussion: Update values to include 12/31/2016 values  
Vote: Yea – 9; Na – 0; Abstain – 1 (Denise Clifton)

4. Pass Through Policy-Revisited

Denise Clifton

\*Legacy Pass thru passed in Sept

See Attached:

Motion: Carolyn Wicker to accept the Pass-Through Policy with changes  
Second: Nancy Wooten  
Discussion: Under basic criteria add a requirement for the donating group to provide current contact information on an annual basis. Also, add a statement that any earnings belong to the EF as a handling fee.  
Vote: Yea – 9; Na – 0; Abstain – 1 (Denise Clifton)

4. Scholarship Change

Nancy Wooten

Included in the Spending / Investment Policy under the Student of Character section.

5. Bylaws Update

Denise Clifton

(Changes to Bylaws emailed out by Bernie Ponzio on 12/28/2016)

See Attached:

Motion: Carolyn Wicker to accept the Bylaws Update as presented  
Second: Jorja Clemson  
Discussion: Under Article 6, Section 2 – add and/or a Current Board Member as voted by the Board.  
Vote: Yea – 10; Na – 0

6. Lone Star Park-Marketing Materials/Donation Levels

Bernie Ponzio

See Attached:

Motion: Carolyn Wicker to accept the Pass-Through Policy with changes  
Second: Nancy Wooten  
Discussion: Under basic criteria add a requirement for the donating group to provide current contact information on an annual basis. Also, add a statement that any earnings belong to the EF as a handling fee.  
Vote: Yea – 10; Na – 0;

I. Information Items:

- |    |                               |                |
|----|-------------------------------|----------------|
| 1. | Review 2016-2017 Plan of Work | Denise Clifton |
| 2. | Mini grants (vote as needed)  | Denise/Bernie  |

Motion: Bernie Ponzio

Second: Reyes Flores

Discussion: Mini Grants could be added to the Annual Fund Drive, but Policies and Procedures now need to be put into place. Bernie agreed to head up this project. Need to get the application up on the website along with a list of "Named Donors". Website will note that the Mini-Grant is open until it is awarded. These will be awarded as the Mini-Grants are applied for and approved by committee. A Review of these will be conducted following the end of the school year.

Vote: Yea – 9; Na – 0; Abstain – 1 (Carolyn Wicker)

- |    |                        |                         |
|----|------------------------|-------------------------|
| 3. | New member nominations | Nominating Board Member |
|----|------------------------|-------------------------|

Motion: Carolyn Wicker

Second: Ed Lopez

Discussion: Lesta Watson was presented by Denise Clifton  
Brandie King was presented by Bernie Ponzio

Vote: Yea – 9; Na – 0; Steve Pryor had to leave

The Remainder of the AGENDA was tabled due to a lack of time:

- |    |                        |              |
|----|------------------------|--------------|
| 4. | QuickBooks Access      | Denise/Nancy |
| 5. | Goal Progress Updates: |              |

- |    |  |                            |
|----|--|----------------------------|
| a) | Fundraising/Marketing (LSP)  | Bernie Ponzio/Edward Lopez |
|    | Goal for next meeting: LSP details/setup/meet there in spring (date) |                            |
| b) | Foundation Policies and Procedures/Bylaws                            | Denise Clifton             |
|    | Goal for next meeting:   |                            |
| c) | Grants   | Dr. Wicker                 |
|    | Goal for next meeting:   |                            |
| d) | Scholarships   | Nancy Wooten               |
|    | Goal for next meeting:   |                            |

II. New Business:

- Need to start on LSP sponsors and marketing!! Volunteers?
- Community Awards attendance (ticket price \$65.00)

- |                     |                |
|---------------------|----------------|
| • Adjourn @ 1:05 PM | Denise Clifton |
|---------------------|----------------|

**Upcoming Events:**

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